Defense | Risk and Action Plan

Client or team worksheet - blank template

Purpose and scope

Goal or project to protect: _____

People involved: _____

Date and facilitator: _____

Top risks

Risk 1 / likelihood / impact: _____

Risk 2 / likelihood / impact: _____

Risk 3 / likelihood / impact: _____

Decision checks

What evidence is needed before acting? _____

Who should be consulted? _____

What would cause us to pause? _____

Safeguards and actions

Safeguard 1 / owner / due: _____

Safeguard 2 / owner / due: _____

Safeguard 3 / owner / due: _____

Review

Early warning signals: _____

Escalation contact: _____

Review date and success measure: _____